

# Soy Excellence Center Learning Platform User Guide

The Soy Excellence Center Learning Platform is where users can access and complete their course(s). This guide provides an overview of the key actions to access and complete learning activities.

Click a title below to access the section or scroll the document to see all sections.



### Launching Course from Learning Platform-Dashboard

The **Learning Platform-Dashboard** is the landing page for SEC Platform users if they are *actively enrolled in a course*. The dashboard displays the courses to which a user has access. A participant is granted access by a Regional Administrator approving their application to a learning track course.



Alternatively, users can access this page from the **Member Tools** menu.

To launch a course, select the **Launch Course** button next to the appropriate course.

Note: Most users will only have 1 course listed at a time.

By Selecting the Launch Course button, the user will be redirected to the **Course home page** and menu.



# Navigating the Course

#### **Completing Pre-Course Survey**

Course participants will need to complete the **Pre-Course Survey** first to access all the course materials.

After completing the survey, users should manually click Mark as done in the top right corner.

Home				
Pre-Course Survey				
Fundamentals of Poultry 🔒 Production			10	<b>大学的现在是</b> 很快
Hatchery and Brooding 🔒 Management	Pre-Course Survey		-()):	
Virtual Meeting with Instructor: Topics 1 and 2 – Friday, August 11, 10AM			U	
Broiler Production and A Management	Pre Knowledge Survey of Poultry Basic Module You must complete this Pre-Course Survey and 'mark as done' to access the course topic			Mark as done
Layer Hen Production and A Management				
Virtual Meeting with Instructor: Topics 2 and 3 – Friday, August 18, 10AM				
Poultry Nutrition				
Biosecurity		0		_
Virtual Meeting with Instructor: Topics 5 and 6 – Friday, August 25, 10AM ICT	< PREVIOUS	Page 2 07 18		NEXT
Heat Stress Mitigation				
Poultry Value Chain				

Completing the survey, and marking it done will unlock the remaining course materials. Users can then access the course materials by clicking on the title in the menu.

ASEC South & Sout	h East Asia Basic Poultry Production Cohort #2			
Home	EXCELLENCE			
Pre-Course Survey				
Fundamentals of Poultry Production			10-	
Hatchery and Brooding Management	Pre-Course Survey		-())	
Virtual Meeting with Instructor: Topics 1 and 2 – Friday, August 11, 10AM ICT			U	
Broiler Production and Management	Pre Knowledge Survey of Poultry Basic Module	topics		
Layer Hen Production and Management	Fourmust complete this <b>Fre-Course survey</b> and <i>mark</i> as done to access the course	topics.		
Virtual Meeting with Instructor: Topics 2 and 3 – Friday. August 18, 10AM ICT				
Poultry Nutrition				
Biosecurity				
Virtual Meeting with Instructor: Topics 5 and 6 – Friday, August 25, 10AM ICT	< PREVIOUS	Page 2 of 18		NEXT >
Heat Stress Mitigation				
Poultry Value Chain Overview				
Records, Economy and Marketing				
Virtual Meeting with				

#### **Accessing Topics**

Once the pre course survey is completed, all the topics will be unlocked. User has to access and complete the topics in the order they are displayed.

10		
Course Survey damentals of Poultry duction	Counters Counters Course Settings Participants Grades Reports More -	
chery and Brooding		
ual Meeting with ructor: Topics 1 and 2 – ay, August 11, 10AM	Fundamentals of Poultry Production	
ler Production and a gement	Not available unless The activity Pre Knowledge Survey of Poulizy Basic Module You is marked complete	
er Hen Production and anagement	VOID 1: Sundamentals of Pouliny Production	View
ual Meeting with ructor: Topics 2 and 3 – ay, August 18, 10AM		
Itry Nutrition	Voteo 2: Fundamentals of Poultry Production	Vev
ecurity e		
ual Meeting with ructor: Topics 5 and 6 – ay, August 25, 10AM	Ref.     Resource: Fundamentals of Poultry Production	
		Mari

#### Joining Live Check-Ins

Hybrid Track Courses include periodic live check-ins. To join a **live check-in**, click on the virtual meeting topic title in the left menu to view the meeting link. Link will be accessible 15 minutes prior to the scheduled meeting time.

ASEC South & South East Asia Basic Poultry Production C	onorc#3		
Home SOY EXCELLENCE			
Fundamentals of Poultry			
Production	Course Settings Par	kipants Grades Reports More +	
Hatchery and Brooding Management			Star Star Star Star Star Star Star Star
Virtual Meeting with Virtual Meeting with Instru- Instructor Tepics 1 and 2 - friday, January 18, 16AM GMT-7	ctor: Topics 1 and 2 – Friday 10AM GMT+7	January 19,	
Broller Production and  Management Management	Survey of Poultry Basic Module You is married comple		
Layer Hen Production and  Management			
Virtual Meeting with Instructor: Topics 3 and 4 - Friday, January 26, 10MM Aviable from 19 January 2024, 2x6 AM (64	nagement Cohort #3: Virtual Meeting with Instr #1)	ctor - Friday, January 19, 10AM GMT+7	
Dealine A			
Biosecurity			
Virtual Meeting with			
Instructor: Topics 5 and 6 - Friday, February 2, 10AM GMT+7	ASEC South & South	e East Asia Basic Poultry Production Cohort #3	
Heat Stress Mitigation		0	
Bruitre Value (Puain a	Home	SOY EXCELLENCE	
	Pre-Course Survey	COMMUNITYEROD	
	Fundamentals of Poultry  Production	Zoom me	veeting Settings More -
	Hatchery and Brooding 💋		
	Virtual Meeting with Instructor: Topics 1 and 2 - Friday, January 19, 10AM GMT+7	Virtual Meeting with Instructor: Topics 1 a 10AM GMT+7	and 2 - Friday, January 19,
	Broiler Production and  Management	ASEC Poultry Production and Manageme	ent Cohort #3: Virtual Meeting with Instructor – Friday, January 19, 10AM GMT+7
	Layer Hen Production and Management	View	
	Virtual Meeting with Instructor: Topics 3 and 4 - Friday, January 26, 10AM GMT+7		You are unable to join at this time. You can join 15 minutes before the scheduled start time at the earliest.
	Poultry Nutrition	Schedule	
	Biosecurity	Start Time (UTC)	Friday, 19 January 2024, 3:00 AM
	Virtual Meeting with Instructor: Topics 5 and 6 -	Duration (minutes)	1 hour 30 mins
	Friday, February 2, 10AM GMT+7	Status	Not started
	Heat Stress Mitigation	Host	Asia Soyexcellence
	Poultry Value Chain	Sessions	Sessions report

#### **Completing Post-Course Survey**

Course participants must also complete the **Post-Course Survey** after they have completed the other materials. There will be one or two post-course surveys that users need to submit and manually mark as done to access the certificate of completion.

ASEC South & South	n East Asia Basic Poultry Production Cohort #2			
Hatchery and Brooding Management	EXCELLENCE			
Virtual Meeting with Instructor: Topics 1 and 2 – Friday, August 11, 10AM ICT		1. A.		
Broiler Production and Management	Post-Course Survey		-0:	
Layer Hen Production and Management			V	
Virtual Meeting with Instructor: Topics 2 and 3 – Friday, August 18, 10AM ICT	Dert Vanualades Superviel Doultes Deric Madula			✓ Done
Poultry Nutrition	You must complete this <b>Post-Course Survey</b> and 'mark as done' to access the o	ertificate.		
Biosecurity				
Virtual Meeting with Instructor: Topics 5 and 6 – Friday, August 25, 10AM ICT	Post-Course Satisfaction/Experience Survey of Poultry Basic Module You must complete this <b>Post-Course Survey</b> and 'mark as done' to access the c	ertificate.		✓ Done
Heat Stress Mitigation				
Poultry Value Chain Overview				
Records. Economy and Marketing	< PREVIOUS	Page 16 of 18		NEXT >
Virtual Meeting with Instructor: Topics 7, 8, 9 – Friday, September 1, 10AM ICT				
Post-Course Survey				
Certificate of Completion				
Interest Group				

### **Checking Course Status**

Participants can track the status of their course completion, individual topic & activity completion, and quiz scores of their enrolled course by selecting **Track My Status** next to the appropriate course from the **Learning Platform-Dashboard**.

Learning Platform – Da	NEWS REGIONAL HUB	A LOGUT	INAL HUBS → Q LO ▲ MEMBERT ×
weicome, Jnon   Jnondoe@example.com   kegion: USSEC		ASEC South & South East Asia Basic Poultry Production Cohort #2 Topic/Activity Name Type	s Status
Course	Status	Pre-Course Survey Topic	Complete
برنامج إنتاج النواجن الأساسي لمنطقة الشرق الأوسط وشمال إفريقيا النوره	Incomplete	Fundamentals of Poultry Production Topic	Incomplete
	Track My Status	Video 1: Fundamentals of Poultry Production Resour	ce • Complete
eeds and Feeding of Laying Chickens	Incomplete Track My Status	Video 2: Fundamentals of Poultry Production Resour	ce • Incomplete
SEC South & South East Asia Basic Poultry Production Cohort #2	Incomplete	عرر ۱ علي Quiz: Fundamentals of Poultry Production Quiz	<ul> <li>Incomplete</li> </ul>
· · · · · · · · · · · · · · · · · · ·	Track My Status	Hatchery and Brooding Management Topic	O Incomplete
a importancia de la ingesta de pienso y los factores que pueden afectarla	Complete	Feed: Video 1: Hatchery and Brooding Management Resour	ce Incomplete
n aves de corral	Track My Status	Video 2: Hatchery and Brooding Management Resource	ce • Incomplete
urso Básico de Avicultura	Incomplete Track My Status	AL Quiz: Hatchery and Brooding Management Quiz	<ul> <li>Incomplete</li> </ul>
eeding and Nutrition of Broilers	Incomplete	Virtual Meeting with Instructor: Topics 1 and 2 - Friday, August 11, 10AM ICT Topic	S Incomplete
	Track My Status	en av SEA Poultry: Virtual Meeting with Instructor - Friday, August 11, 10AM ICT Meetin	g Incomplete 🗸
		Curso Básico de Avicultura Incomplete Track My Sta	LAUNCH COURS
		Feeding and Nutrition of Broilers Incomplete Track My Sta	LAUNCH COUR

# Acquiring Certificate of Completion

Participants must complete all videos, quizzes, and virtual check-ins to receive the **Certificate of Completion**.

Once all requirements are complete, the user can download the certificate from their profile.



### Joining Interest Group

Every Hybrid Track will contain an **Interest Group** which only course participants and the instructor can join. Course participants can join this interest group from the **Interest Group Tab** in the course menu then select the interest group name to join.



## Accessing Community Pod

For some tracks and regions, the Soy Excellence Center offers a continuing education platform, known as a **Community Pod**. If this is available for your track and region, you will be admitted by your Regional Administrator upon the completion of your course. Please contact your Regional Administrator for more information.



To access the **Interest Groups** page, click on the menu item Community, then select Interest Groups. On this page, all available interest groups are viewable.

